

**Village of Waynesville  
Council Meeting Minutes  
December 19, 2022 at 7:00 pm**

Present: Mayor Earl Isaacs  
Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Kitty Crockett, Finance Director; Jamie Morley, Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Monday, December 19, 2022.*

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

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**Mayor Acknowledgements**

I was informed by Chief Copeland that emails were being sent with my name on them. I have been hacked and did not send these emails. This is a horrible trick and very upset by it.

I presented a proclamation to Michelle Mays, founder of Foster Hub. This organization helps foster children who have aged out of the system. Ms. Mays was a foster child that aged out of the system and published *Dumpster Doll* to help bring awareness of the struggles foster children face. She has just published her second book.

Merry Christmas to everyone.

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**Disposition of Previous Minutes**

Ms. Dedden made a motion to approve the minutes as written for the Council meeting on December 5, 2022 and Mr. Blankenship seconded the motion.

Motion – Dedden  
Second – Blankenship

**Roll Call – 7 yeas**

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**Public Recognition/Visitor’s Comments**

None

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**Old Business**

None

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**Reports**

**Finance**

The Finance Committee will meet on December 22, 2022 at 5:00 p.m., and the public is encouraged to attend. Would like all Council members to attend.

**Public Works Report**

Public Works will meet on January 3, 2022 and the public is encouraged to attend.

**Special Committee Reports**

The Parks and Rec Board will meet on January 17, 2022 at 6:00 p.m.

Planning Commission will be meeting tomorrow night, December 20, at 7:00 p.m. to discuss the development of the lot at Route 42 and North Street.

**Village Manager Report**

- Thank you to all the Council members for attending the Village Christmas party. Everyone had a great time.

- Provided information on the opioid settlement. The Village should be receiving payments over several years. The first installment was \$420.
- Would like to thank Brian Keith for stepping up and correcting issues with the water distribution station. The building originally failed the building inspection. Brian fixed the issues and it passed inspection. The Village has now received a letter of occupancy.
- There are two ordinances on tonight's agenda to approve the rest of the engineering costs for the two OPWC projects for 2023. This includes Franklin Road from Route 42 to Old Stage and Third Street.
- Ordered a heavy-duty paint striper for the Street Department to paint curbs in the Spring. The old one will be traded in.
- The Street Department is doing a great job on building maintenance. They are doing minor repairs and painting offices. The carpets will be cleaned on January 11.
- Helped Mayor Isaacs with the proclamation given to Michelle Mays.
- The fuel tanks have been filled with diesel and gasoline. Just waiting for the receipt books before the staff starts using them.
- There is an ordinance on tonight's agenda to reinstate an old policy to allow employees to donate sick time to those who have exhausted theirs and are extremely sick. The donation would be totally voluntary. The staff works as a team, and this would allow employees to help an employee in need to provide for their family.
- On behalf of Council and staff, I would like to publicly thank all of the individuals and businesses that provided gift cards to the Village Christmas Party. The businesses include Village Family Restaurant, Stubbs-Conner Funeral Home, Grocery Land, McDonald's, Butter Churn, and Acapulco.
- Planning Commission has a meeting tomorrow to go over the plans to build at the corner of Route 42 and North Street. This will most likely need to go in front of the BZA for variances.

## **Police Report**

- Michael Geyer was honored with the Officer of the Year Award for 2022. He stepped up and filled several shifts as a reserve officer. Now as the latest full-time officer, Patrolman Geyer has great activity and is a great addition to the team.
- On December 10, the Waynesville Pharmacy was broken into and prescription drugs were stolen. Police are working with the Glendale Police Department, Ross County Sheriff Department, and West Chester Police Department who have had similar break-ins with the same description of the car involved. The

cameras at the water distribution station caught the car on camera and police were able to get the make and description of the car but the cameras were not good enough to pick up the license plate.

- Worked with SRO Mermann to complete the school emergency plans.

Mr. Colvin asked if the fuel tanks were to be used only as backups or will they be used for everyday fueling. Chief Copeland responded that he is hoping to use them for everyday fueling but a process and documentation will need to be in place before this can be done.

Mr. Colvin asked when the current contract for the SRO expires and if the school gives feedback for the SRO's evaluation and performance. Chief Copeland responded that the contract was recently renewed, and the school does give feedback on the SRO's performance. They are very happy with him. SRO Mermann gets along well with the superintendent and the kids like him.

**Financial Director Report**

None

Mr. Colvin asked if the Open Checkbook was up to date. Ms. Crockett was not sure. She thought that only the years that have been audited were uploaded to the program. She knows that the Village has up to 2020 and will check and get it updated if possible.

**Law Report**

- Sent an email to Council with a reminder that the law director's contract is expiring. Also provided a renewal for the contract.

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**New Business**

None

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**Legislation**

**First Reading of Ordinances and Resolutions**

**Ordinance No. 2022-059**

Ratifying and Accepting Plan for Dental for Village Employees and Dependents and Declaring an Emergency

Ms. Dedden made a motion to waive the two-reading rule for Ordinance 2022-059 and Mrs. Miller seconded the motion.

Motion – Dedden  
Second – Miller

**Roll Call – 7 yeas**

Mr. Blankenship made a motion to adopt Ordinance 2022-059 as an emergency and Mr. Colvin seconded the motion.

Motion – Blankenship  
Second – Colvin

**Roll Call – 7 yeas**

**Resolution No. 2022-060**

A Resolution Amending the Appropriations for the Village of Waynesville for Calendar Year 2022 (Amendment No. 1) and Declaring an Emergency

Ms. Crockett explained that the HRA account has been used more this year than in the past and money needs to be transferred to the account to cover employee claims.

Mrs. Miller made a motion to waive the two-reading rule for Ordinance 2022-060 and Ms. Dedden seconded the motion.

Motion – Miller  
Second – Dedden

**Roll Call – 7 yeas**

Mr. Colvin made a motion to adopt Ordinance 2022-060 as an emergency and Mr. Lauffer seconded the motion.

Motion – Colvin  
Second – Lauffer

**Roll Call – 7 yeas**

**Ordinance No. 2022-061**

Authorizing the Village Manager to Enter into a Contract with Choice One Engineering Corporation in an Amount Not to Exceed \$14,450 for Professional Engineering Services Related to the Third Street Project

Mr. Colvin asked if the ordinance was for the original quoted amount or if it has been increased. Chief Copeland stated the previous ordinances covered the preliminary engineering plans and this is to complete the plans. The quote has not increased. The Village received extra points for having the plans completed before applying for the grant.

Mr. Gallagher made a motion to have the first reading for Ordinance 2022-061 and Mr. Colvin seconded the motion.

Motion – Gallagher  
Second – Colvin

**Roll Call – 7 yeas**

**Ordinance No. 2022-062**

Authorizing the Village Manager to Enter into a Contract with Choice One Engineering Corporation in an Amount Not to Exceed \$20,800 for Professional Engineering Services Related to the Franklin Phase I Street Project

Mr. Gallagher made a motion to have the first reading for Ordinance 2022-062 and Mr. Blankenship seconded the motion.

Motion – Gallagher  
Second – Blankenship

**Roll Call – 7 yeas**

**Ordinance 2022-063**

An Ordinance Amending the Village of Waynesville Personnel Policy Manual Regarding Donation of Paid Leave and Declaring an Emergency

Mr. Blankenship made a motion to waive the two-reading rule for Ordinance 2022-063 and Mr. Lauffer seconded the motion.

Motion – Blankenship  
Second – Lauffer

**Roll Call – 7 yeas**

Mr. Forbes explained that the language is the same as the state law. Donation is voluntary, the Village Manager has the ability to say if the illness qualifies, there is a limit to the amount of time an employee can receive, an employee cannot donate unless they have at least 120 hours of sick time accumulated, and there is a limit to how much each employee can donate. Mr. Forbes further explained only serious and/or life-threatening illnesses qualify. The policy is for employees who cannot come to work and have exhausted all their time off. Mr. Gallagher asked if it was normal to have the Village Manager make the decision if the illness qualifies. Mr. Forbes stated that someone must make the determination and the Village Manager makes sense. Again, the language is taken from State Law. Donation of sick time must be absolutely voluntary and once donated the employee cannot get it back.

Mr. Colvin made a motion to adopt Ordinance 2022-063 as an emergency and Mr. Lauffer seconded the motion.

Motion – Colvin  
Second – Lauffer

**Roll Call – 7 yeas**

**Second Reading of Ordinances and Resolutions**

**Ordinance No. 2022-057**

Authorizing Additional Bonus Compensation for Ashley Richardson and Declaring an Emergency

Ms. Dedden made a motion to adopt Ordinance 2022-057 as an emergency and Mr. Gallagher seconded the motion.

Motion – Dedden  
Second – Gallagher

**Roll Call – 7 yeas**

**Ordinance No. 2022-058**

Authorizing Additional Bonus Compensation for Jamie Morley and Declaring an Emergency

Mr. Colvin made a motion to adopt Ordinance 2022-058 as an emergency and Mr. Blankenship seconded the motion.

Motion – Colvin  
Second – Blankenship

**Roll Call – 7 yeas**

**Tabled Ordinances and Resolutions**

**Ordinance No. 2022-041**

Authorizing the Village Manager to Enter into a Contract with the Henry P. Thompson Company for Scada System Upgrade Services

No action was taken.

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**Executive Session**

Ms. Dedden made a motion to go into executive session at 7:57 p.m. to discuss the employment and compensation of a public employee and Mr. Gallagher seconded.

Motion – Dedden  
Second – Gallagher

**Roll Call – 7 yeas**

Council returned from the executive session at 8:30 p.m. with 7 members present.

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All were in favor to adjourn at 8:35 pm.

Date: \_\_\_\_\_

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Jamie Morley, Clerk of Council