

**Village of Waynesville
Council Meeting Minutes
August 7, 2023 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Mr. Zack Gallagher
Mayor Earl Isaacs
Mrs. Connie Miller

Absent: Ms. Joette Dedden
Mr. Troy Lauffer

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, August 7, 2023.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Mayor Isaacs made a motion to excuse Ms. Dedden and Mr. Lauffer. The motion was seconded by Mr. Colvin.

Motion – Isaacs
Second – Colvin

Roll Call – 5 yeas

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Mayor Acknowledgements

It is nice to see all the projects getting done around town making it look nice.

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Disposition of Previous Minutes

Mr. Colvin made a motion to approve the minutes as written for the Council meeting on July 17, 2023, and Mr. Blankenship seconded the motion.

Motion – Colvin
Second – Blankenship

Roll Call – 5 yeas

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Public Recognition/Visitor's Comments

None

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Old Business

None

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Reports

Finance

Mr. Colvin stated there is no report as the meeting was canceled last month.

Public Works Report

The Public Works Committee met this evening and went over the status of the Village's infrastructure and ongoing projects. The next meeting will be on Tuesday, September 5. The public is encouraged to attend.

Special Committee Reports

Parks and Recreation Committee meeting will be scheduled when more information is received from the library.

Village Manager Report

- Received an invitation from the Chamber for a ribbon cutting for Right at Home on August 16 at 10801 Yankee Street, Washington Township.
- Moody began digging Well 10 on July 24 and should be done at the end of the week, weather permitting. Currently, they are 45 feet deep and should get to about 60 feet.
- A fence to go across the road to Well 10 has been ordered. This is to keep the area secure as people have been driving down the road despite signs being posted. This should be erected in the third week of August.
- Received the third payment from the opioid settlement for \$424.28.

- The easement for the water line from Well 10 to connect to our water system has been signed. Steve Jackson of Harvest Baptist Church graciously signed the easement with no charge to the Village. Ordinance 2023-033 is on the agenda tonight to adopt the easement. Once this is done, it will be filed with the Recorder's Office.
- The closing date for 577 High Street is set for tomorrow at 10:30 a.m. The property sold for \$15,250.
- Well 6 failed on June 30 due to a screen being blocked and that in turn burned out the pump. The Water Department will start a regular maintenance program to ensure this does not happen in the future. Moody quoted \$23,096 to clean the screen, chemically treat and mechanically surge the Well, rebuild the pump, and replace the motor.
- The Water Department has completed the GIS mapping of the Village's water system, including pits, valves, hydrants, and waterlines.
- The Water Department has been flushing hydrants and while doing that, painting them. It helps make the Village look nicer.
- There is an ordinance tonight to accept KT Holden's bid for the OPWC project, Franklin Street, Phase I. This is based on Choice One's recommendation.
- The Village was leasing out the Bowman property for farming and therefore paying property taxes. The Village canceled the lease because of the placement of Well 10. A tax exemption was applied for a year ago but was held up at the State. The tax exemption was finally approved, and the Village will be receiving a refund for taxes paid the past year. The DTE form has been provided for review.
- Jamie Gabbard purchased the old Friend's Meeting House on High Street. The surveyor is having issues recording the survey. There is an ordinance to accept Fourth Street to help with this process.
- Hired Kenna Bowers as an Assistant Utility Billing Clerk to fill in and help Jamie, especially when she goes on vacation. Kenna will also be cross-trained to fill in as the Mayor's Court Clerk when Ashley is on maternity leave.

Police Report

- July Dispatch Calls for Service, Mayor's Court End of Month Report, and Code Enforcement Report have been provided for review.
- Thank you to Waynesville Church of Christ for the cookies, drinks, and thank you cards for the police officers.

- Annual Firearms Qualification is scheduled for August 20th at the Franklin City firing range.
- Warren County Sheriff's Office has issued a scam alert for the public.

Financial Director Report

- Will miss the next Council meeting. Ms. Bowers will be filling in as Clerk while I am on vacation.

Law Report

None

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New Business

None

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Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2023-034

An Ordinance Approving the Solid Waste Management Plan of the Warren County Solid Waste Management District and Declaring an Emergency

Mr. Gallagher made a motion to have the first-reading rule for Ordinance 2023-034 and Mr. Blankenship seconded the motion.

Motion – Gallagher
Second – Blankenship

Roll Call – 5 yeas

Ordinance No. 2023-035

Authorizing the Village Manager to Enter into a Contract with KT Holden Construction LLC in an Amount Not to Exceed \$1,013,332.60 for the Franklin Road Water Main and Street Improvements Project, Phase I

Mr. Gallagher made a motion to have the first-reading rule for Ordinance 2023-035 and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 5 yeas

Ordinance No. 2023-036

Certifying Special Assessments on Certain Properties in the Village of Waynesville and Declaring an Emergency (Utility Bills)

Mr. Colvin made a motion to waive the two-reading rule for Ordinance 2023-036 and Mrs. Miller seconded the motion.

Motion – Colvin
Second – Miller

Roll Call – 5 yeas

Mrs. Miller motioned to adopt Ordinance 2023-036 as an emergency and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 5 yeas

Ordinance 2023-037

Authorizing the Acceptance of a Portion of Fourth Street in the Village of Waynesville

Mr. Colvin made a motion to have the first-reading rule for Ordinance 2023-037 and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Mr. Colvin asked if this ordinance is necessary because the Village was incorporated before Ohio became a state. Mr. Forbes responded that he does not know why things are not recorded correctly with the County. It just seems to be the section of Fourth Street from High Street to South Street. This ordinance is a way to clarify with the County that the Village takes ownership of Fourth Street and should help with any boundary issues. This is basically housekeeping to help clarify County records.

Roll Call – 5 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2023 - 029

Amending The Zoning Code and Zoning Map of the Village of Waynesville, Ohio to Provide for The Rezoning of Certain Property Identified as 407 High Street from Medium Density Residential (R-4) to Suburban Office (SO)

Mr. Gallagher made a motion to adopt Ordinance 2023-029 and Mr. Blankenship seconded the motion.

Motion – Gallagher
Second – Blankenship

Roll Call – 5 yeas

Ordinance No. 2023-30

Directing the Warren County Board of Elections to Submit to the Electors of the Village of Waynesville, Ohio, at the November 7, 2023, General Election, a Charter Revision to the Village Charter (Various Provisions)

Mrs. Miller made a motion to adopt Ordinance 2023-030 and Mr. Colvin seconded the motion.

Motion – Miller
Second – Colvin

Roll Call – 5 yeas

Ordinance No. 2023-031

Directing the Warren County Board of Elections to Submit to the Electors of the Village of Waynesville, Ohio, at the November 7, 2023, General Election, a Charter Amendment to Section 3.07(A) of the Village Charter (Council Meeting Frequency)

Mr. Gallagher made a motion to adopt Ordinance 2023-031 and Mr. Blankenship seconded the motion.

Motion – Gallagher
Second – Blankenship

Mr. Gallagher stated that this is to put the proposed charter amendments on the ballot and let residents vote on them. Mr. Forbes added that the ordinance does not have an emergency clause because Waynesville’s charter basically says legislation to go on the ballot is effective immediately.

Roll Call – 5 yeas

Ordinance No. 2023-032

Authorizing the Village Manager to Enter into a Contract with SmithCorp, Inc. in an Amount Not to Exceed \$925,171.40 for the 3rd Street Water Main Replacement and Resurfacing Project

Mr. Blankenship made a motion to adopt Ordinance 2023-032 and Mr. Gallagher seconded the motion.

Motion – Blankenship
Second – Gallagher

Chief Copeland stated that with the OPWC grant and BUILDS grant, this project will be done at no cost to the Village. Mr. Colvin asked if the two companies doing the Third Street project and Franklin Phase I project will collaborate with each other. Chief Copeland stated these projects

will be done at different times. SmithCorp will run the new Third Street waterline and then when KT Holden does Franklin, they will just hook into that new line.

Roll Call – 5 years

Ordinance No. 2023-033

Accepting a Utility Easement for a Water Line on the Harvest Baptist Church Property and Declaring an Emergency

Mr. Gallagher made a motion to adopt Ordinance 2023-033 as an emergency and Mr. Colvin seconded the motion.

Motion – Gallagher
Second – Colvin

Roll Call – 5 years

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Tabled Ordinances and Resolutions

None

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Executive Session

None

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Mr. Colvin stated that Council would like to thank Harvest Baptist Church for granting the easement for the Well 10 waterline. This will help save taxpayers money.

All were in favor of adjourning at 7:37 pm.

Date: _____

Jamie Morley, Clerk of Council