

**Village of Waynesville
Council Meeting Minutes
February 5, 2024 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mrs. Connie Miller

Absent: Mayor Earl Isaacs
Mr. Troy Lauffer

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Monday, February 5, 2024.*

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President Pro Tempore Colvin called the meeting to order at 7:00 p.m.

Mr. Colvin motioned to excuse Mayor Isaacs and Mr. Lauffer from tonight's meeting, and Mr. Gallagher seconded the motion.

Motion – Colvin
Second – Gallagher

Roll Call – 5 yeas

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Mayor Acknowledgments

None

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Disposition of Previous Minutes

Mrs. Miller motioned to approve the Council minutes as written for the January 16, 2024 Council meeting, and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 5 yeas

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Public Recognition/Visitor’s Comments

Josh Green, 945 Franklin, said he works in the Warren County Map Room. He stressed that he was at the meeting as a resident and not representing Warren County. Mr. Green said the Village is a very old town, thus making recording legal descriptions of the properties difficult. He said that much of the town is marked survey required, meaning it must be surveyed when residents sell their property. He suggested that the Planning Commission could ask for the whole town to be replatted, which would help residents when they sell their property by bringing surveys to up-to-date standards. Mr. Green also suggested that when residents build, they not be allowed to build over lot lines but instead require a replat. Ms. Morley asked if that was not what the Village currently requires.

Mr. Colvin asked what prompted Mr. Green to bring this to Council’s attention. Mr. Green responded that the Village of Waynesville has very old descriptions, which would help clean up the books.

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Old Business

Mr. Colvin stated he had asked Council members to review the “Rules of Council” and be ready to discuss any possible changes. Ms. Dedden said she had a few updates as follows:

- 1) Page 3 – Change the last sentence of the first paragraph from twice to once and update Section 3.07 to 3.07 (A).
- 2) Page 3 – Last paragraph, Section A to read as follows:
 - a. Unless otherwise stated, regular meetings of Council shall be held at the Waynesville Government Center on the first (1st) and third (3rd) Monday of each month at 7:00 p.m. When any such...
- 3) Page 9, Section F – Correct not to no.

Mr. Colvin asked Mr. Forbes to create an ordinance to adopt the updated “Rules of Council” with the Amended date to be added to the cover page.

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Reports

Finance

The Finance Committee will meet on Thursday, February 22, 2024, at 5:00 p.m. Everyone is invited to join the meeting.

Public Works Report

The Public Works met this evening to discuss all the ongoing projects throughout the Village. The next meeting will be on March 4 at 6:00 p.m. Anyone with any questions or interest in the infrastructure is invited to attend.

Special Committee Reports

The MOMS Committee attempted to meet on the 16th of last month, but there were not enough representatives from the Chamber or WMA. Since then, Mr. Colvin has been contacted by representatives from WMA and the Chamber. The plan is for MOMS to meet quarterly.

The Personnel Committee will meet on March 11 at 6:00 p.m.

Village Manager Report

- Smith Corp is moving along on the Third Street waterline and storm sewer replacement project. The street closures are very close to the provided timeline. After consideration, there are very few storm lines along Third Street. Smith Corp provided a quote to add 180 linear feet of storm lines of 82K. After some negotiations, they brought it down to 70K. Choice One said that this is acceptable within the grant's guidelines and stays within the budget.
- Applied for an EPA Division of Drinking and Ground Water Grant and was just notified the Village was approved. The Village will receive a leak detector, handheld valve exerciser, and ultrasonic flow meter totaling \$10,633.00.
- Catch basins should be completed, except the large one in the median on Route 42. They are planning on pouring cement on Thursday and asphaltting on Friday.
- Met with Karie Novesl to review the quote for insurance for 2024. The price only increased by \$407, which is a 1.18% increase.
- All Village work trucks have been equipped with emergency lights.
- Moody's is moving along with Well 10. Last week, the primacord explosion was performed to open the well up and increase the GPM. They will be doing flow tests this week. It was pulling at 250GPM, and we hope the Prima cord increases it to 400GPM.
- KT Holden is moving along with Franklin Phase I. Hoping Franklin Road will be opened by the beginning of next week.
- Ordinance on tonight's agenda to purchase 200 tons of road salt through the county's multijurisdictional contract. This is the best way to get the lowest price on road salt.
- Completed the annual boundary and annexation survey required by the Census Bureau.

- The article for the Wayne Township Magazine is due Feb. 14. Asking if any Council members would like to write the article.
- The grand re-opening for Ohio Living will be on Feb. 13, and council is invited to attend. A flyer has been provided for review.
- I attended the Warren County Cybersecurity Update today. I will put together a strategic plan on how best to deal with cyber-attacks.

Police Report

- January Dispatch Calls for Service, Mayor’s Court month-end, and Code Enforcement Reports have all been provided for review.
- The Police Department had its annual LEADS audit on January 29th and passed with flying colors.
- The Village received a check for \$7,936.92 to refund CPT hours.
- The Police Department received annual compliance for groups 1-4 for the Ohio Collaborative. This ensures that all our policies and procedures match the Attorney General’s Office.

Mr. Colvin asked Council if anyone would like to volunteer to write the article for the Township Magazine. Mr. Gallagher volunteered to do it.

Financial Director Report

- Began training with Ms. Crockett. Ms. Snook is doing a great job learning Utility Billing.
- Hoping to have the final appropriations completed and an ordinance prepared before the first meeting in March.

Law Report

- Nothing to report as the legislature has not taken any action. The House just returned from winter break. However, the Senate still has not returned.

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New Business

None

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Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2024-004

Authorizing The Village Manager to Enter into a Contract with Warren County Engineer's Office for Purchase of Road Salt and Declaring an Emergency

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-004, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 5 yeas

Mr. Gallagher motioned to adopt Ordinance 2024-004 as an emergency and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 5 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2024-001

Authorizing the Village Manager to Award Property and Liability Insurance Coverage for the Village of Waynesville

Ms. Dedden motioned to adopt Ordinance 2024-001, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 5 yeas

Resolution No. 2024-003

A Resolution Referring Certain Zoning Code Amendments to the Planning Commission (Solar Energy Systems)

Ms. Dedden motioned to adopt Resolution 2024-003 and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Chief Copeland stated there was a house on Camp Creek having solar panels installed. The homeowner pulled all building permits from the County in December therefore it was grandfathered in before the moratorium on solar panels was passed.

Roll Call – 5 yeas

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Tabled Ordinances and Resolutions

None

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Executive Session

None

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All were in favor of adjourning at 7:52 pm.

Date: _____

Jamie Morley, Clerk of Council