



COUNCIL AGENDA

Monday, April 15, 2024 – 7:00 pm
Waynesville Municipal Building, 1400 Lytle Road

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
 - Declaration of Kitty Crockett Day
- IV. Disposition of Minutes of Previous Meetings
Council, April 1, 2024 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
 - Sheriff Larry Simms, Warren County Sheriff's Department
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:
 - Notice of Legislative Authorities to object to the renewal of retail liquor permit

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

ORDINANCE NO. 2024-015

AN ORDINANCE AUTHORIZING THE WAIVER OF THE PARTIAL WATER OF CERTAIN WATER FEES

Second Reading of Ordinances and Resolutions:

ORDINANCE NO. 2024-013

AN ORDINANCE AUTHORIZING THE TRANSFER OF MONEY FROM THE GENERAL FUND (1000) TO THE POLICE LEVY FUND (2901) AND FROM THE WATER FUND (5101) TO THE WATER CAPITAL FUND (5701)

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

May 6, 2024 at 7:00 pm

Upcoming Meetings and Events:

Finance Meeting, April 18, 2024 @ 5:00 p.m.
MOMS Committee Meeting April 29th @ 6:00 p.m.
Public Works Committee, May 6, 2024 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
April 1, 2024 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeffery Forbes, Law Director; Gary Copeland, Village Manager and Director of Public Safety; Jamie Morley, Clerk of Council and Finance Director

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, April 1, 2024.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Mayor Isaacs said Franklin Road should be repaved soon. Things are getting better in the Village.

Disposition of Previous Minutes

Ms. Dedden motioned to approve the minutes of March 18, 2024 and Mr. Blankenship seconded the motion.

Motion – Dedden
Second – Blankenship

Roll Call – 7 years

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Public Recognition/visitor’s comments

State Representative Adam Mathews from the 56th District introduced himself to Council and explained he was attending the meeting tonight at the request of Council to discuss HB 331. He clarified that the bill's purpose was to ensure good governance for residents and help restore an economic base to the State of Ohio. Ohio has more taxable jurisdictions than any other state, and it is hard to convince companies to stay or attract them to come. This bill will also simplify ways to disband villages that no longer serve the residents. There are eight reasons for the dissolution of a village; this bill proposes adding a 9th reason if the village does not have candidates on the ballot for all open village council positions. The bill states that villages would be evaluated every census year by their County's Budget Commission to ensure the village provides its residents with at least five of the nine requirements. This will provide an unbiased assessment. If the Commission decides a village does not meet these credentials, then the question of dissolution of the village will be presented to residents at the ballot. The intention is to decrease animosity and ensure the villages serve their residents. Rep. Mathews stated that this bill is still moving through the process.

Mr. Colvin asked Rep. Mathews what the adjudication process was. Rep. Mathews responded that their county's Budget Commission would review each village and determine if it provided the required services. If the village is found lacking, it will be put on the ballot for residents to decide to dissolve it. Mr. Gallagher asked who it would fall back onto if a village dissolved. Rep. Mathews said the area would go to the township because it would be unincorporated. He also elaborated that the recent HB 104 just cleaned up the process of the dissolution of a village. Mr. Gallagher asked what happened to all the village's assets when this happened. Rep. Mathews said that all the funds and assets go to the township, and it is up to the trustees to determine how to use those assets. They may determine the best use of the funds may not benefit the former village. Mr. Lauffer asked if Harveysburg just went through this. Rep. Mathews stated that this was a ballot initiative, and it failed. He further stated that HB 331 would help prevent ballot initiatives from being done out of animosity. Rep. Mathews stressed that the bill's purpose is to help residents who are being taxed, and the village does not provide services.

Mr. Colvin appreciated Mr. Mathews's attendance at tonight's meeting. He also wanted Rep. Mathews to elaborate on the proposed bill to eliminate the state income tax. Rep. Mathews said the plan of HB 386 is to eliminate the state income tax over six years.

Dawna Fogarty, Director of Warren County Community Services, introduced herself to Council. She thanked Council for their endorsement to become a federal designation as the Community Action Agency for Warren County. She is pleased to announce that WCCS was awarded this designation in January and is the 48th Community Action Agency in Ohio. She said her visit tonight was to summarize the services WCCS provides for the residents of Waynesville. Ms. Fogarty outlined the services.

- Carriage Hill provides 40 older adults a place for independent living.
- Head Start Early Learning Centers helped 379 children in the Waynesville area.
- Adult New Readers Program helped seven individuals in the area.
- Collaborated with Mary L. Cook Library with the Imagination Library.
- Assisted 56 households with home energy bills, including setting up a mobile outreach four times in the area to make receiving aid easier for families.

- Emergency support was provided to 400+ families, including 3 in the area.
- Home delivery meals are provided to at least 60 local individuals daily.
- Provided transportation needs for medical and nonmedical; 472 services were provided to Waynesville residents.
- Of the 2667 elderly management care, 68 were in Waynesville.

Mr. Gallagher said he appreciates all that WCCS does for the Village. He also asked about the eligibility of those who qualify for energy assistance. Ms. Fogarty responded that it is 135% of the federal poverty level.

The Council thanked Ms. Fogarty for attending tonight's meeting and explaining the invaluable services WCCS provides to Waynesville residents.

Ray Otto, 11 North Fourth Street, introduced himself to Council as a representative of the Waynesville Garden Club. He explained that he was there tonight to explain the pollinator pathway project. Mr. Otto stated an article (attached) would be in the Waynesville Magazine and wanted to familiarize the Council with the project in case they were asked any questions. He said the club has worked with the Ohio State Extension Office and Central State on the project. Mr. Otto explained that with growth, much of the habitat for wildlife has gone away, and islands have been created, which can be detrimental to the pollinators. This causes interbreeding and disease to spread. The plan is to reconnect these islands by creating pathways between them. After consultation with Warren County Water and Soil, it was determined to concentrate on certain plants to grow these pathways. This year, the club is concentrating on helping the endangered Blazing Star Moth and encouraging the planting of blazing star liatris and meadow mint. This is the main breeding and feeding plants for these moths. Grandma's Gardens is sponsoring a kickoff event in May, and individuals can purchase these plants at a discount. Grandma's is also aware of the event and should be a great resource for purchasing the plants. The plan is to create these pathways throughout Lebanon and Waynesville. Mr. Otto explained that local farmers have had to import European bees to pollinate their crops in the past six years. People need to start thinking about planting indigenous plant life to help the pollinators.

Council thanked Mr. Otto for his attendance and dedication to the pollinator community.

Old Business

None

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Reports

Finance

The Finance will meet on April 18th, 2024 at 5:00 p.m. and all are encouraged to attend.

Public Works Report

Met this evening to go over ongoing and future projects. The next meeting will be May 6, 2024 at 6:00 p.m.

Special Committee Report

MOMS will meet on April 29th, 2024 from 6:00 to 7:00 p.m.

Village Manager Report

- The Maintenance Department unclogged a storm drain on the 400 block of Main Street using the hydrovac.
- Third Street main water line is completed. Smith Corp has started on the laterals.
- The paving of Franklin should begin soon.
- ODOT has required the Village to abide by its specifications for the replacement of the catch basin on Route 42. This included renting electronic arrow signs and barricades. Ordinance 2024-009 is to approve the change order of \$26,170 over the initial bid.
- The Maintenance Department collected \$181.80 in scrap metal to be put back into the general fund.
- Waker Plumbing has completed the moving of gas lines that would be affected by the Franklin Phase II project.
- Chris Wojnicz is retiring from Warren County Water and Sewer. A flyer has been provided for his retirement ceremony.
- Annual Community Garage Sale dates have been set for June 20-23, 2024.

Police Report

- The next council report will include the Mayor's Court Report and Dispatched Calls for Service since Sunday was the last day of the month.
- An updated Code Enforcement report has been provided for review.
- Thank you to Warren County Communications for attending the Special Council meeting. Chief Copeland recommended that the Council tour the facility.
- Thank you to Commander Arrasmith for presenting the Warren County Drug Task Force year-end report at the last meeting.
- Thank you to Girl Scout Troop 4647 for donating cookies to the officers. They appreciated them.

Financial Director Report

None

Law Report

None

New Business

Ms. Dedden proposed that the Council start using iPads for Council packets. Chief Copeland stated he researched, and a 10.5" iPad was around \$296. Mr. Forbes stated he might have a contact for the Village to purchase these at state-bid prices. It was agreed to proceed and look at purchasing these. Mr. Gallagher added that this would save on paper and an officer's time delivering the packets.

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2024-009

Authorizing the Village Manager to Execute a Change Order to the Contract with Fed Excavating, Inc. in an Amount not to Exceed \$26,170 for the Rebuilding of Existing Catch Basins within the Village Stormwater System and Declaring an Emergency

Mr. Gallagher motioned to waive the two-reading rule for Ordinance 2024-009, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 7 yeas

Mr. Gallagher motioned to adopt Ordinance 2024-009 as an emergency, and Ms. Dedden seconded the motion.

Motion – Gallagher
Second – Dedden

Roll Call – 7 yeas

Ordinance 2024- 010

Amending Various Sections of the Village Income Tax Code to Comply with Provisions of Ohio H.B. 33 and Declaring an Emergency

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-010, and Mrs. Miller seconded the motion.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Mr. Colvin asked Mr. Forbes what this ordinance was about. Mr. Forbes responded that the State passed laws that if a municipality is to have an income tax, then it must be in compliance and consistent with State laws. This does not change anything for the Village's current tax law as the big change was that local income tax cannot tax the income of residents under the age of 18, which the Village has never taxed minors. Mr. Forbes further stated that if the Village does not pass this, the State can take away the right for a municipality to levy an income tax.

Mr. Gallagher asked if this violates Home Rule, to which Mr. Forbes responded that this exact point has been taken to court. The court has ruled that since the State allows a municipality to levy an income tax, it has the right to deny it. There is language in the ordinance stating that the Village disagrees with the State to require this but is doing so because the court has ruled that they have to. Mr. Forbes stated that is an attempt to make all municipal income tax uniform across the State.

Mrs. Miller motioned to adopt Ordinance 2024-010 as an emergency, and Mr. Colvin seconded the motion.

Motion – Miller
Second – Colvin

**Roll Call – 6 yeas (Isaacs, Lauffer, Miller, Blankenship, Colvin, Dedden)
1 nay (Gallagher)**

Ordinance 2024- 011

An Ordinance Authorizing the Finance Director to Transfer Investment Funds (2 Year CD) and Declaring an Emergency (CD Rollover)

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-011, and Mr. Lauffer seconded the motion.

Motion – Dedden
Second – Lauffer

Roll Call – 7 yeas

Mr. Gallagher motioned to adopt Ordinance 2024-011 as an emergency, and Mr. Colvin seconded the motion.

Motion – Gallagher
Second – Colvin

Roll Call – 7 yeas

Ordinance No. 2024-012

Authorizing a Health Insurance Plan for Village Employees and Declaring an Emergency

Mr. Colvin motioned to waive the two-reading rule for Ordinance 2024-012, and Mr. Gallagher seconded the motion.

Motion – Colvin

Second – Gallagher

Roll Call – 7 yeas

Ms. Dedden stated the Finance Committee met with Mr. Hough of Wade Insurance, who suggested changing the employee health care plan from Anthem to Aetna to help save the Village and employees money. She said the proposed plan is very similar to the current one with slight changes, such as paying about \$10 more for copays, but an emergency copay would be \$150 less. Rx orders will also be less expensive with this new plan. The Village will save approximately \$20K with this switch. Ms. Morley said she emailed employees about the possible change; several have looked up their current doctors and will not be affected. She has not heard from anyone that this would have a negative effect on their healthcare.

Ms. Dedden motioned to adopt Ordinance 2024-012 as an emergency, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Ordinance No. 2024-013

An Ordinance Authorizing the Transfer of Money from the General Fund (1000) to the Police Levy Fund (2901) and from the Water Fund (5101) to the Water Capital Fund (5701)

Mr. Gallagher motioned for the first reading rule for Ordinance 2024-013, and Mrs. Miller seconded the motion.

Motion – Gallagher
Second – Miller

Roll Call – 7 yeas

Ordinance No. 2024-014

Authorizing the Finance Director to Execute Documents Giving Certain Penalty and Interest Abatement Authorization to the Regional Income Tax Authority (RITA) and Declaring an Emergency

Ms. Dedden motioned to waive the two-reading rule for Ordinance 2024-014, and Mr. Colvin seconded the motion.

Motion – Dedden
Second – Colvin

Roll Call – 7 yeas

Mr. Blankenship motioned to adopt Ordinance 2024-014 as an emergency, and Mrs. Miller seconded the motion.

Motion – Blankenship
Second – Miller

Roll Call – 7 yeas

Second Reading of Ordinances and Resolution

Resolution No. 2024 - 007

Affirming the Determination of Council to Donate \$500 to the Maintenance of Old Main Street (MOMS) Committee

Mr. Colvin motioned to adopt Resolution 2024-007, and Mr. Gallagher seconded the motion.

Motion – Colvin

Second – Gallagher

Roll Call – 7 yeas

Executive Session

None

All were in favor of adjourning at 8:33 p.m.

Date: _____

Jamie Morley, Clerk of Council

DRAFT Article for May Waynesville Glossy Magazine mailed flyer

Welcome spring,

Your Waynesville Garden Club is working hand-in-hand with the Warren County Soil and Water Conservation District on a pollinator pathway initiative to save endangered pollinators. Our first two pollinators are the blazing star moth and the monarch butterfly. We are focused on the moth.

The blazing star moth is our local endangered pollinator. It can only fly so far and much of its habitat has been broken up or destroyed with development. It needs blazing star plants within its flying range to feed and reproduce. The Blazing Star moth feeds a lot of our baby birds, and it is the basis of our food chain in many aspects.

Please consider planting blazing star plants in your home garden. The plant does well in full sun, likes dry feet and tolerates clay soil well. Our hopes is to connect isolated colonies together and help the population rebound and everything that relies on it.

For more information about the pollinator pathway initiative and the blazing star moth, checkout Warren County Soil and Water Conservation District's website at warrenswcd.com (under services for residents tab) or by calling 513-695-1337. We have a flyer, PowerPoint and more documents coming. For more information about Waynesville garden club events, us presenting our efforts to your group, please email, rayotto64@gmail.com with title of garden club.

Please join us at Grandma's Garden, who is graciously hosting our kick off briefing on Thursday, 9 May at 6 pm, get briefed on our initiative and get discounts on selected pollinator perennials.

Council Report

April 15, 2024

Chief Copeland

Manager

- I had the street grindings from the Franklin Road project dumped in the back lot of the Government Center. Brian and Greg from the Maintenance Department spread the grindings throughout the lane and in the rear campus, so that the stone dust does not get the vehicles dirty when we refuel or drive back there. Fed Excavating rolled it out for us.



- We will be presenting Kitty Crockett with a proclamation dedicating April 15th “Kitty Crockett Day”. She is retiring after nearly 8 years of outstanding service to the Village of Waynesville as the Village’s Finance Director and has been a pleasant and helpful part of the Village administration team. Kitty’s dedication and expertise ensured the responsible management of public funds, transparency, and fiscal accountability which was evident by the successful completion of multiple state audits. I have provided a copy of the proclamation for your review, and she will be missed. We invite the public to come and wish Kitty good luck with her retirement and in her future endeavors.

- I am providing an update on the Franklin Road Phase I project. The street was milled on Thursday (4/4/24), full depth repairs were done on Friday (4/5/24) and Franklin Road was repaved and completed on Tuesday (4/9/24).



- I completed the first quarter report as required by the state for the Third Street watermain and stormwater Department of Development Grant. A copy of the report has been included for your review.
- We hired another Water Operator that started on April 1st. Jack Kilburn is from Morrow, Ohio and has a Class II water license. Jack worked for the City of Wilmington Water Department for 6 years and 1.5 years with Warren County Water Department. He looks like a great fit for the Village, and we are looking forward to having him be a part of our team. Both of our water employees have a Class II water license.



- I want to thank Mayor Issacs for maintaining our door identification plates at the Government Center at no cost. He does this every time we have a change in staff.



- I have provided the 2024 Annual water, sewer, and combined rates. This was prepared by Piqua Utilities Department and included 69 jurisdictions. On the combined rates we were the seventh lowest of all the 69 municipalities.
- There will be a Parks and Rec meeting on April 15th from 6pm – 7pm at the Village Government Center. The public is invited to attend.

- Brian and Jack of the Village Water Department changed the injectors at the water plant and uncovered some valves located by a metal detector that had been paved over.



- The Village Council has been invited to attend a ribbon cutting for the new Bentley's Pawsome Resort at 4488 SR 73, Waynesville on May 23rd at 4:00pm.

Police

- I have provided the March dispatched calls for service for your review. If you have any questions, please feel free to contact me.
- The March Mayor's Court report has been included and if you have any questions, please feel free to contact me or Ashley.
- Sheriff Larry Sims will be at the Council meeting presenting his 2023 year-end report.
- I have included the 2024 Waynesville's list of events for your review.

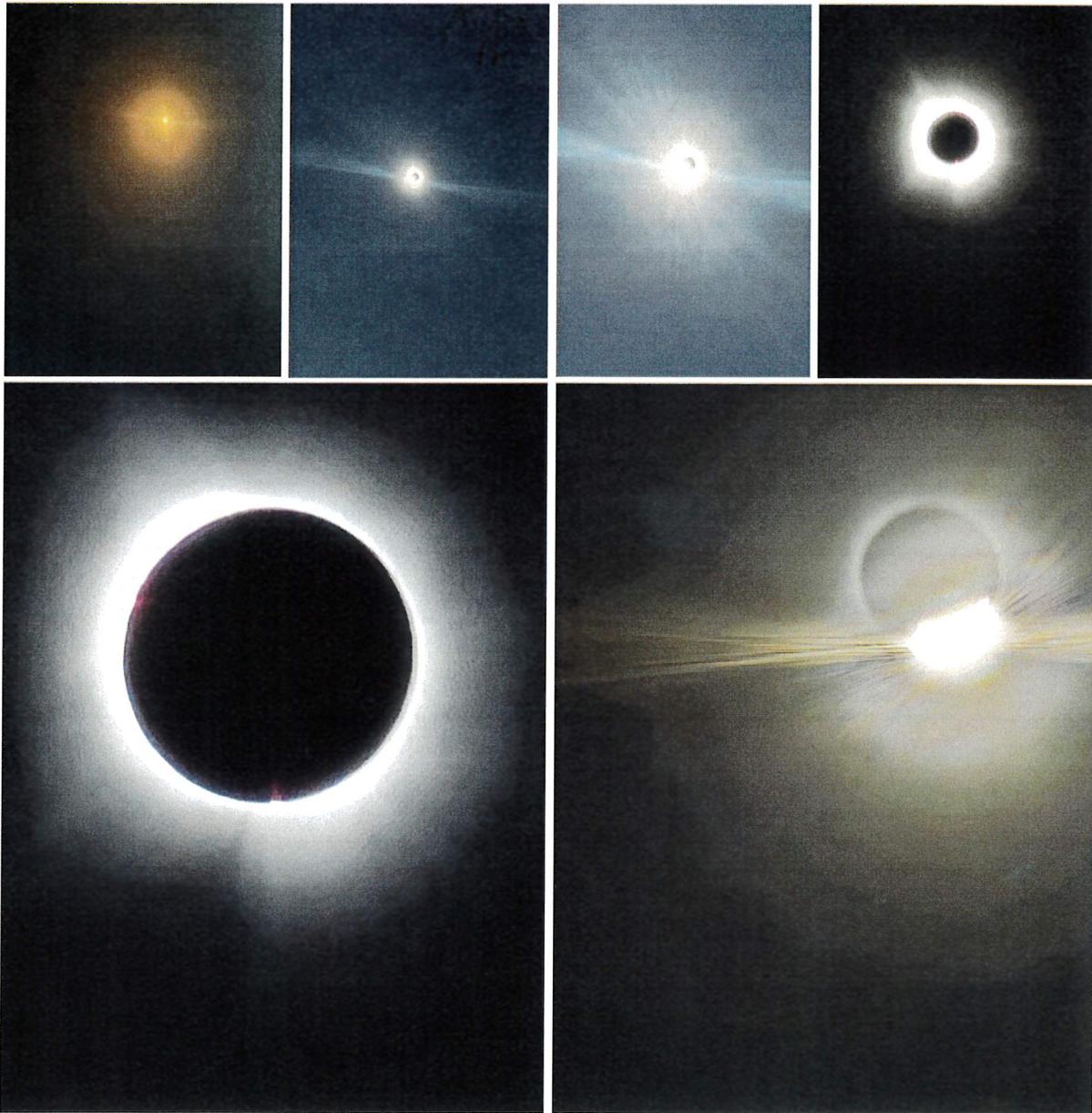
- We have equipped the first aid bags with essential safety equipment and assigned a kit to each cruiser. I want to thank Mr. Gallagher again for the donation of the first aid bags. I have provided some photos for your review.



- We will be participating in the DEA National Drug Take Back Day from 10am-2pm on Saturday, April 27, 2024, at the Waynesville Government Center.



- The historical solar eclipse event created no issues or traffic problems in the Village of Waynesville. I have included photos taken from the Government Center parking lot.



Proclamation

In Recognition of Kitty Crockett

WHEREAS, the Village of Waynesville's Finance Department contributes significantly to the efficient functioning of our local government and the well-being of our community; and

WHEREAS, Kitty Crockett began working for the Village of Waynesville on July 11, 2016. Kitty devoted eight years of service to the Village serving as the Village's Finance Director and being a pleasant and helpful part of the Village administration team; and

WHEREAS, Kitty Crockett's dedication and expertise ensured the responsible management of public funds, transparency, and fiscal accountability which was evident by the successful completion of multiple state audits; and

WHEREAS, Kitty Crockett's experience in the financial field has improved the Village's finances by effectively implementing the use of the UAN system.

NOW, THEREFORE, I, Earl J. Isaacs, Mayor of the Village of Waynesville and the Waynesville Village Council do hereby proclaim April 15, 2024, as

Kitty Crockett Day

in the Village of Waynesville and we encourage all citizens to extend their appreciation and recognize her and the vital services she provided to our community.

Presented by Mayor Earl J. Isaacs
Village of Waynesville

2024 ANNUAL RATE SURVEY COMBINED

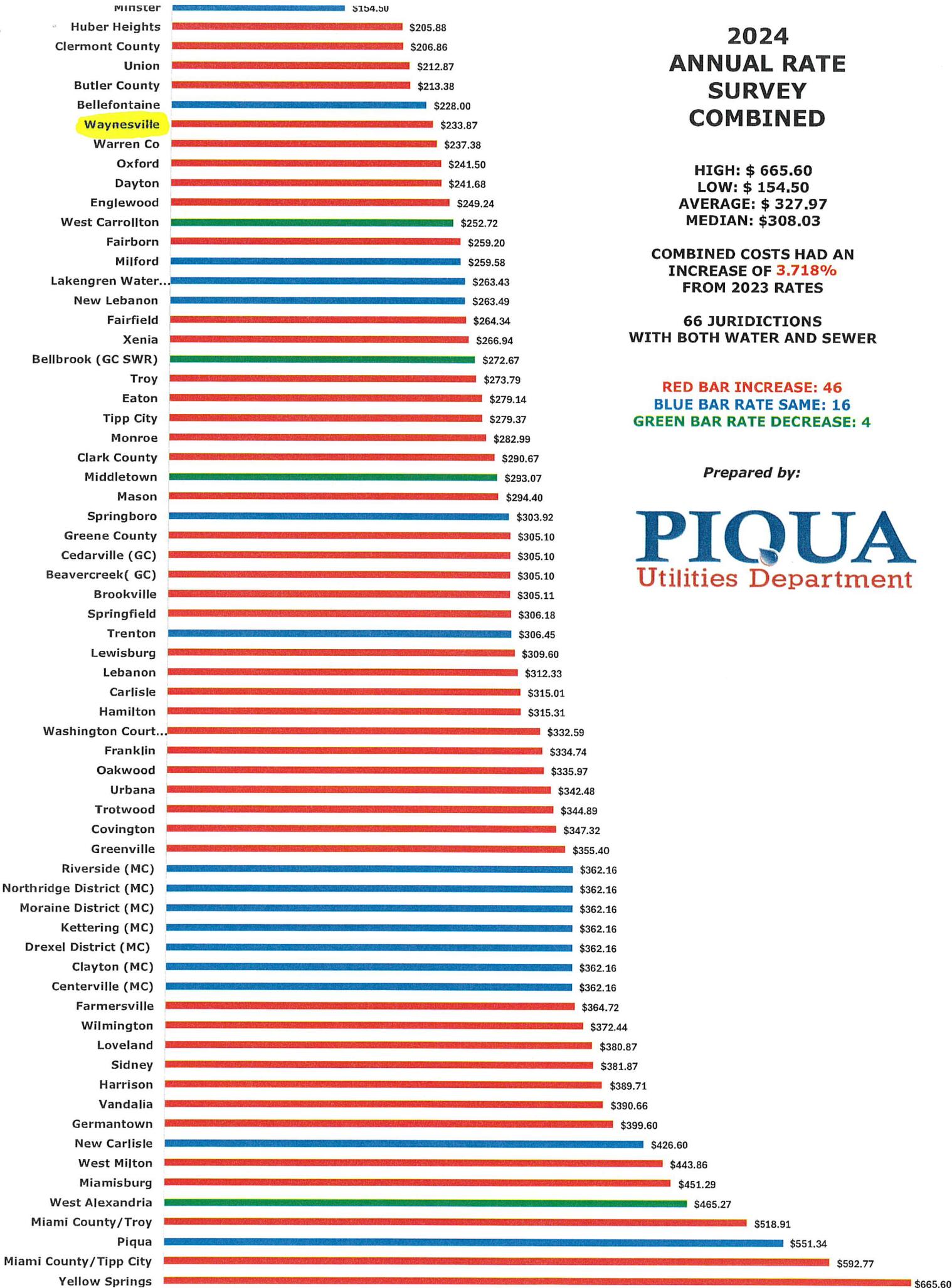
HIGH: \$ 665.60
 LOW: \$ 154.50
 AVERAGE: \$ 327.97
 MEDIAN: \$308.03

COMBINED COSTS HAD AN INCREASE OF 3.718% FROM 2023 RATES

66 JURISDICTIONS WITH BOTH WATER AND SEWER

RED BAR INCREASE: 46
 BLUE BAR RATE SAME: 16
 GREEN BAR RATE DECREASE: 4

Prepared by:



2024 ANNUAL RATE SURVEY WATER COST

Rates are based on 22,500 gallons or
3,000 cubic feet of water in a three
month period. Rates quoted are those
in effect as of
March 1, 2024

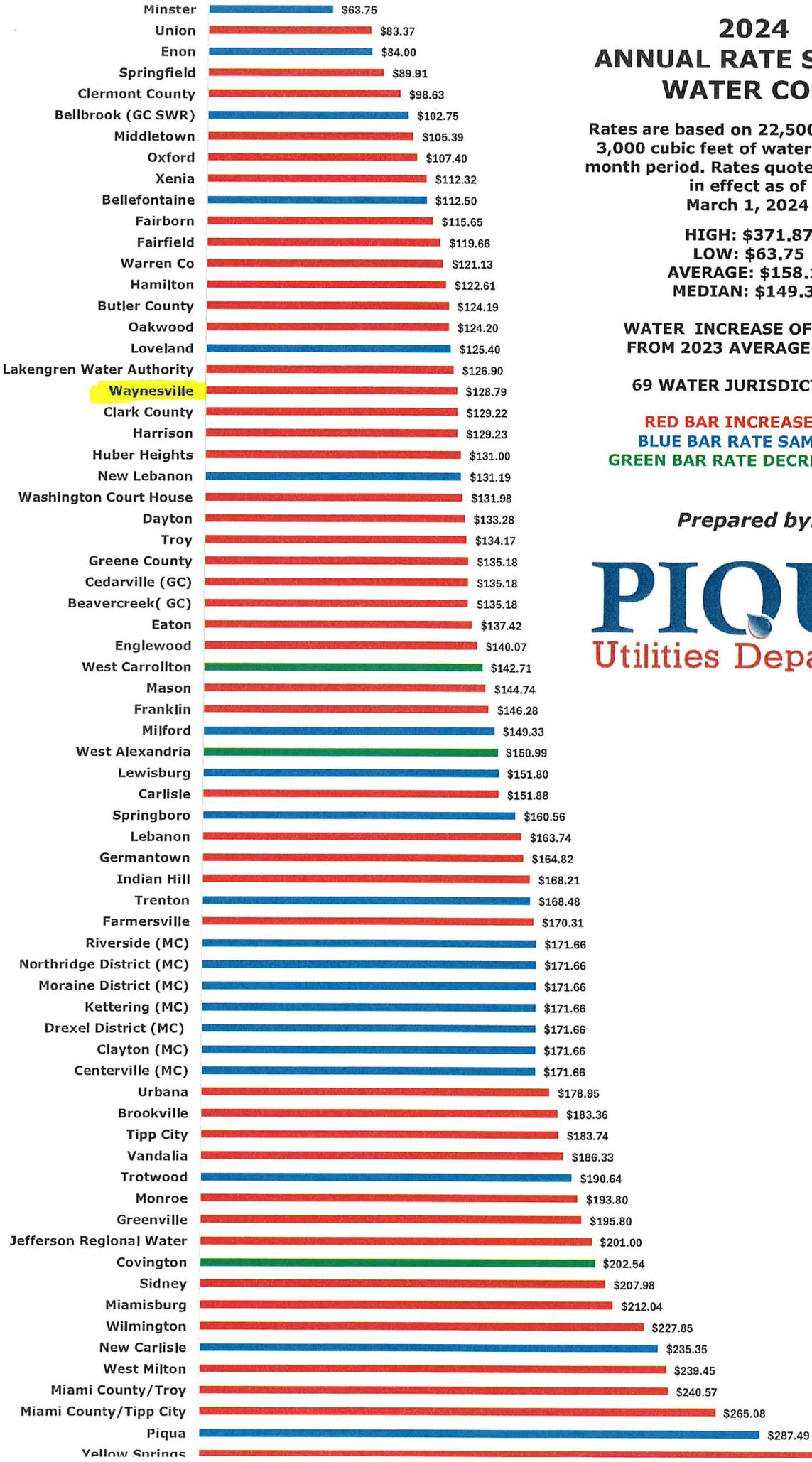
HIGH: \$371.87
LOW: \$63.75
AVERAGE: \$158.13
MEDIAN: \$149.33

**WATER INCREASE OF 4.50%
FROM 2023 AVERAGE RATES**

69 WATER JURISDICTIONS

RED BAR INCREASE : 46
BLUE BAR RATE SAME: 20
GREEN BAR RATE DECREASED: 3

Prepared by:



2024 ANNUAL RATE SURVEY SEWER COST

Rates are based on 22,500 gallons or
3,000 cubic feet of water in a three month
period. Rates quoted are those in effect as
of
March 1, 2024

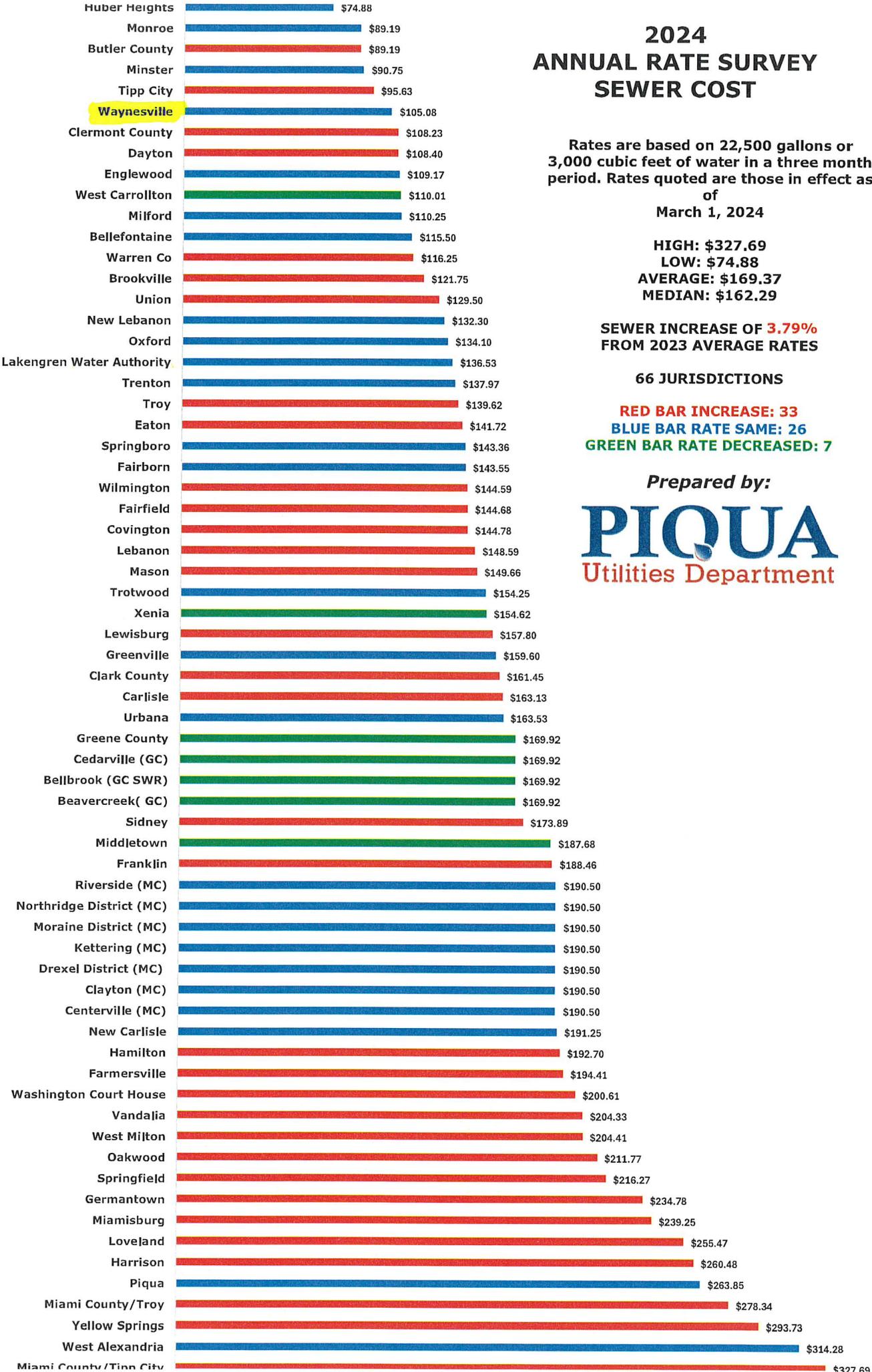
HIGH: \$327.69
LOW: \$74.88
AVERAGE: \$169.37
MEDIAN: \$162.29

SEWER INCREASE OF 3.79%
FROM 2023 AVERAGE RATES

66 JURISDICTIONS

RED BAR INCREASE: 33
BLUE BAR RATE SAME: 26
GREEN BAR RATE DECREASED: 7

Prepared by:



WAYNESVILLE EVENTS

#DOWNTOWNWAYNESVILLE

2024

MAR
14

GIRL'S NIGHT OUT 4-9PM

LITERARY ADVENTURES 10-6PM
THE MAD HATTER'S TEA PARTY

*May 11 @ 1-8pm
Derby Day*

MAY
11

*1-3pm
Hobby Horse
Race*

JUN
8

STREET FAIRE 10AM-4PM

GIRL'S NIGHT OUT 4-9PM

JUN
22

JUL
13

STREET FAIRE 10AM-4PM

ANNUAL CAR SHOW 9-1PM

JUL
20

*July
21*

JUL
27

LITERARY ADVENTURES 2-9PM
MIDSUMMER NIGHT'S DREAM

FALL OPEN HOUSE 10-5PM

AUG
3

AUG
10

STREET FAIRE 10AM-4PM

GIRL'S NIGHT OUT 4-9PM

SEP
12

SEP
14

STREET FAIRE 10AM-4PM

LITERARY ADVENTURES 12-8PM
JANE AUSTEN

SEP
28

OCT
12-13

SAUERKRAUT FESTIVAL

HEARTH WARMING HOLIDAYS

NOV
8-10

NOV
16

LITERARY ADVENTURES 12-8PM
J.R.R. TOLKIEN

DEC
6-8

CHRISTMAS IN THE VILLAGE

DEC
14

GIRL'S NIGHT OUT 11-5PM

CALLS FOR SERVICE

From Date: 03/01/2024 12:00:00am

To Date: 03/31/2024 11:59:59pm

Type Description	Count
911 Hangup / Silent	9
Alarm	3
Animal Complaint	4
Assault	1
Attempt to Locate	2
Business Check	181
Citizen Assist	2
Criminal Damaging - Past	1
Criminal Warrant	3
Criminal Warrant Service	1
Disorderly Conduct/Intox. Subject	1
Domestic Violence	2
Domestic Violence - Past	1
Escort	9
Extra Patrol	309
Fire - Fire Alarm	1
Fire - Gas Leak/Odor	1
Fire - Outdoor Fire	1
Fire - Service Call	1
Fire - Structure Fire	1
Follow Up Investigation	6
Intoxicated Driver	1
Juvenile Complaint	2
Littering Complaint	1
Lock Out	2
Medical	40
Mental Disorder	1
Missing Person/Runaway	1
Noise Complaint	1
Notification Only	3
Open Door/Window	4
Parking Complaint	3
Phone Call	12
Road Closure	2
Road Hazard/Disabled Vehicle	4
Sexual Assault - Past	1
Special Detail	1
Suspicious Cir/Per/Veh - Past	2
Suspicious Vehicle	9
Theft - Past	2
Traffic Crash	3
Traffic Crash Unk Injuries	1
Traffic Crash w/ Injuries	3
Traffic Stop	67
Trespassing - Past	1
Utility Problem	2
Vacation House Check	51
Warrant Confirmation	1
TOTAL	761

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for March 2024

Page : 1
Report Date : 04/01/2024
Report Time : 11:15:36

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
COMPUTER FUND	\$567.00	\$1,323.00	\$2,214.00
LOCAL COSTS	\$2,406.00	\$5,663.40	\$9,537.00
Additional Costs	\$0.00	\$39.00	\$68.00
Fines			
City Revenue From Fines	\$7,450.00	\$16,821.00	\$22,809.44
Fees			
Fees	\$50.00	\$595.75	\$260.00
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.00	\$-124.24
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$10,473.00	\$24,442.15	\$34,764.20
State Revenue From:			
Court Costs			
VICTIMS OF CRIME	\$572.00	\$1,319.00	\$2,177.00
DRUG LAW ENFORCEMENT FUND	\$210.00	\$500.50	\$843.50
INDIGENT DEFENSE SUPPORT FUND	\$1,590.00	\$3,775.00	\$6,075.00
Fees			
Fees	\$0.00	\$30.00	\$0.00
Total to State:	\$2,372.00	\$5,624.50	\$9,095.50
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$90.00	\$214.50	\$361.50
Restitution			
Restitution	\$0.00	\$0.00	\$205.56
Total to Other:	\$90.00	\$214.50	\$567.06
TOTAL REVENUE *	\$12,935.00	\$30,281.15	\$44,426.76
*Includes credit card receipts of	\$5,075.00	\$8,626.00	\$14,357.00

END OF REPORT

Finance Director Report
April 15, 2024
Kitty Crockett & Jamie Morley

- Kitty has provided her official retirement letter. Her last day will be April 30. It has been a wonderful experience having her as a mentor. She has left some huge shoes to fill!
- The Bank Statement for March is complete with the remaining \$130.50 off. Monthly reports are attached.
- Interest received for March 2024 was \$21,837.48 for the Sweep account and \$2,674.95 for the STAR Ohio account.
- The RITA report will be provided at the meeting. I am having trouble logging into our account.
- The CD has been rolled over for a 4.8% interest rate for two years.
- All paperwork has been completed and the Village has been approved by Aetna to switch employee health insurance starting May 1, 2024.

Thank You,

Kitty Crockett & Jamie Morley
Finance Director/Clerk of Council

April 11, 2024

Village of Waynesville
1400 Lytle Rd.
Waynesville, OH 45068

RE: Retirement

Dear Mayor and Council Members,

I write this letter today with the upmost gratitude and appreciation to you and the team at the Village of Waynesville. I'd like to announce my retirement, effective April 30, 2024.

Ever since I started working here, 8 years ago as Finance Director, I've had nothing but positive memories. I appreciate the professional opportunities I've been given throughout my tenure.

I'd also like to take the time to thank you personally for making my experience here so special. Working here has truly been an honor. Although the situation is bittersweet for me, I'm excited to spend the next few years traveling and spending time with my family and friends.

I wish nothing but the best to you and the rest of the team going forward. The future is an exciting prospect, and if there's any way I can be of assistance to you, please don't hesitate to ask.

Sincerely,

A handwritten signature in black ink that reads "Kitty Crockett". The signature is written in a cursive, slightly slanted style.

Kitty Crockett



March 23, 2024

CLERK OF WAYNESVILLE CITY COUNCIL
1400 LYTLE ROAD
WAYNESVILLE, OHIO, 45068

**NOTICE TO LEGISLATIVE AUTHORITIES
Objecting to the Renewal of a Retail Liquor Permit**

Dear Clerk of Legislative Authority:

All Class C and D retail permits to sell alcoholic beverages in your political subdivision will expire on June 1, 2024. Every retail permit holder must file an online renewal application with the Division of Liquor Control to maintain permit privileges.

Ohio Revised Code Section 4303.271(B) gives the legislative authority the right to object to the annual renewal of a retail permit and to request a hearing. This will be your only opportunity to object to the renewal of retail liquor permit premises that might be a problem in your community.

To register a valid objection with the Division and request a hearing, the legislative authority must pass a resolution that specifies the problems at the liquor permit premises and the legal grounds for the objection as set forth in Ohio Revised Code Section 4303.292(A). We suggest that a separate resolution be passed for each permit premises. The Chief Legal Officer of your political subdivision must also submit a statement with the resolution that, in their opinion, the objection is based on substantial legal grounds within the meaning and intent of Ohio Revised Code Section 4303.29(A).

The resolution and Chief Legal Officer's statement must be sent by email (below) or mailed to the Division of Liquor Control, Attn: Legal Section, 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005 and postmarked no later than May 2, 2024.

You may wish to contact your local law enforcement agency to determine if it has any information which will aid in your decision whether or not to object and request a hearing. You can find retail permit holders within your jurisdiction by going to com.ohio.gov/findapermithubolder. Select your city/township name where asked and "issued" under "class issue status." For more resources on how to deal with problem establishments, go to com.ohio.gov/govhelp.

If you decide NOT to object to any permit premises within your jurisdiction, then no further action is needed. When those permit holders submit their renewal applications, we will process them as appropriate. If you have any questions, please contact your legal counsel or the Division's Legal Section at liquorlegal@com.ohio.gov. Sign up for our emails at com.ohio.gov/stayinformed.

Sincerely,

Licensing Section

ORDINANCE NO. 2024-015

AN ORDINANCE AUTHORIZING THE WAIVER OF THE PARTIAL WATER OF CERTAIN WATER FEES

WHEREAS, it has come to the attention of Village Council that the water customer located at 8465 Lytle Trails Rd had an undetected leak for a period of approximately 45 days resulting in over 1,000,000 gallons of water used and a bill in excess of \$4000.00; and

WHEREAS, the customer has petitioned the Public Works committee for leniency with the bill; and

WHEREAS, the Public Works Committee of Council has recommended that the customer be charged \$2.75 per thousand gallons of water used, which equates to the estimated average of what it actually costs the Village to produce water over the last two year; and

WHEREAS, the Public Works Committee further recommends that any fees above this calculation be waived only in this instance due to the extraordinary circumstances and unique fact pattern of this situation.

NOW THEREFORE BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the recommendation of the Public Works Committee is hereby adopted by Council, due solely to the extraordinary circumstances and unique fact pattern of this situation.

Section 2. That the Finance Director is authorized and directed to perform the calculations consistent with the recommendation of the Public Works Committee adopted herein in order to establish the final amount owed by the customer.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2024.

Attest: _____
Clerk of Council

Mayor

ORDINANCE NO. 2024-013

**AN ORDINANCE AUTHORIZING THE TRANSFER OF MONEY
FROM THE GENERAL FUND (1000) TO THE POLICE LEVY FUND (2901) AND
FROM THE WATER FUND (5101) TO THE WATER CAPITAL FUND (5701)**

WHEREAS, the Finance Director has recommended the transfer of moneys from certain funds.

NOW THEREFORE BE IT ORDAINED by the Village Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the Finance Director is authorized to transfer \$200,000 from the General Fund (1000) to the Police Levy Fund (2901) for use in accordance with the terms of the use of Police Levy funds.

Section 2. That the Finance Director is further authorized to transfer \$250,000 from the Water Fund (5101) to the Water Capital Fund (5701).

Section 3. That this Ordinance shall be effective from and after the earliest date allowed by law.

Adopted this _____ day of _____ 2024.

Attest:

Clerk of Council

Mayor

DRAFT

Finance Committee: 03/21/24

Members: Joette Detten, Troy Lauffer, Chris Colvin

Staff: Jamie Morley (Interim Finance Director), Kitty Crockett (Finance Director)

Guest: Jim Hough (Wade-AIS Insurance)

- 1) Roll Call - Mrs. Dedden, Mr. Lauffer and Mr. Colvin present
- 2) Motion to approve the February 22nd minutes by Chris Colvin, second by Troy Lauffer, all members approved.
- 3) Mr. Hough discussed the insurance coverage for the Village employees.

Dental/Vision/Life - has no increases and 2 of the 3 are on two year contracts. So these won't renew until next year. Copies of the current rates were provided.

Medical - packets were provided for the health insurance providing the market quotes.

Anthem - quoted an 8.5% rate increase with basically the same plans. The individual out of pocket max grew from \$7000 to \$8000.

United Health Care - higher costs than the other quotes.

Medical Mutual - no cost savings to consider changing plans.

Aetna - quoted a 13.5% rate decrease from the current Anthem plan and the plan design is very similar to the current Anthem plan. Mr. Hough expected a savings of \$20,000 with \$3000 for the employees and the Village saving \$17,000. There was discussion of the possible impacts to the employees with a network change and how to inform the employees. The network includes Miami Valley and Kettering. Mr. Hough would check into Christ hospital. The current deductibles paid would transfer to the Aetna plan and the FormFire information would transfer and no enroll forms would be needed.

The committee requested that legislation be drafted to switch to Aetna for the next Council meeting on April 1st 2024.

Mr. Hough agreed to provide in network information to the employees on the Aetna plan and the committee directed that the employees be notified of Council's intentions to consider changing to the Aetna plan.

Mr. Hough will begin the paperwork to switch to Aetna which Council works thru its legislative approval process so that it is accomplished by mid April.

4) Mrs. Dedden referenced the last Finance minutes to address the need to have the

committee make motions to draft legislation for the transfer of \$200,000 from the general fund to the police fund and the transfer of \$250,000 from the water fund to the capital water fund.

Motion by Mrs. Dedden to transfer the \$200,000 to the police fund, 2nd by Mr. Colvin and 3 years by the committee.

Motion by Mr. Colvin to transfer the \$250,000 to the water capital fund, 2nd by Mr. Lauffer and 3 years by the committee.

5) Ms. Crockett discussed the history of how the general fund is being used to support three police officers and the transferring of funds from the general fund to the police fund. Mrs. Dedden mentioned that most municipalities pay their police thru the general fund and with the current police levy this process of transferring general funds will not change. The committee discussed the general fund end of year balance since 2022 and the amount has grown slightly from 3 million to approximate 3.4 million on February 2024. Ms. Crockett believes that having approximately 3 million for the end of year balance is a good financial position for the Village for the daily operations and projects that need to be undertaken. Mrs. Morley plans to inquire of a "rule of thumb" for what is considered to be a proper general funding level as a future reference point for the Villages financial considerations. The RITA funding is bringing in more revenue than expected and the sweep account investing is doing well. For any levy request there is a screening by the auditor to identify if there is justification for needing the money.

6) Mrs. Dedden mentioned tracking the need to consider changes to the fee schedule at the point where the planning commission presents and Council adopts legislation on having solar panels used in the Village.

7) Mrs. Morley responded to a question by Mrs. Dedden on entries in the bank reconciliation statements showing checks issued to individuals. It was reported that Christy Snook has been finalizing inactive accounts by returning any existing funds to close out the accounts.

8) Mr. Colvin asked about the request by RITA for authorization to pursue collections and there is over \$200,000 uncollected according to RITA. The committee agreed to request Mrs. Morley to contact Mr. Forbes on the need for legislation to the RITA request and have Mr. Forbes review the RITA request with Council at the April 1st meeting.

9) Mrs. Dedden asked for an update on whether the KT Holden payments exceed the maximum amount Council approved by legislation. Approximately \$659,000 has been paid and \$471,000 remains with Choice One overseeing the expenditures.

10) Ms. Crockett was requested to continue to provide assistance to Mrs. Morley in

her new role as interim Finance Director thru May 2, 2024. .

11) Next Finance meeting will be April 18th at 5pm.

12) Meeting adjourned at 6:20 pm